



## **PUBLIC NOTICE: GTM-0097**

IN TERMS OF GREATER TUBATSE MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY, QUOTATIONS ARE HEREBY INVITED FROM ELIGIBLE AND INTERESTED COMPANIES, CONSORTIUM OR JOINT VENTURES FOR THE SUPPLY AND DELIVERY OF THREE (3) DIGITAL MEETING RECORDING SYSTEM

ltem	Description .	Quantity
1	Digital Meeting Recording System (Portable Digital Voice recorder that can record maximum of people seated around a boardroom, Transcription Software with foot control and headset, Installation and Training, Compulsory demonstration of system, Duration of recording must be between 32 and 64 hours of recording memory and Recording format: MP3; WAV & WM)	3

Completed quotations must be placed in a sealed envelope and marked (Request for quotations-

Supply and delivery of three(3) Digital Meeting Recording System) must be deposited in a tender box at at First floor next the reception, Offices of Greater Tubatse Municipality 's civic center before the closing date and time, 21 May 2014 at 12h00. Compulsory briefing session will be held on the 13 May 2014. For further information contact Mr Mapeka Malesela of SCM at 013 231 1224 or Corporate Department (Komane) at 013 231 1277.

## Please note:

An Original Valid Tax Clearance Certificate is mandatory Company registration papers are compulsory Certified ID copies of Members/Directors Original or Originally certified copies of B-BBEE Certificate Completion of MBD4, MBD8 and MBD9 forms

Tax invoice/Statement or lease agreement, and original signed letter by land lord or Affidavit obtained from SAPS for both the directors and the company

No late, telegraphic, facsimile, e-mailed and telex bids will be accepted.

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ACTING MUNICIPAL MANAGER
GREATER TUBATSE MUNICIPALITY

06/05/2014 Date

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